| **MINUTES OF MEETING FOR HEADS OF DEPARTMENT WITH HCBC COUNCILS HELD ON SUNDAY, 26 June, 2022 , AT 2, JALAN 8/95B, TAMAN CHERAS UTAMA, 56100 KUALA LUMPUR. @ 1.00 PM** |
| --- |
| **Present:** | **COUNCILS - Pastor Bobby Lam Kum Thin, Alan Chiew Kin Ning, Jonathan Phua Kok Wah, Kevin Chiau Chee Meng, Alvin Tung Kok Eng, Albert Tung Kok Yong**  |
|  |  |
|  | **DEPT. HEAD - Lynn Loh Kim Boey, Nicholas Khaw Hong Chern, , Selina Chin Sau Fung, Calvin Choong, Lim Saw Im, Peggy Lee Pei Yei, Sis Faye Cheah Pui Yan, Eddie Lee Cherng Pin** |
|  |  |
|  | **OBSERVERS - Ivy Teh Wai Lai, Pastor Chua Ek How** |
|  |  |
| **Absent:** | **Eddie Tian Wei Lim, Irene Wan Siew Kuen** |
|  |  |
|  | The meeting commenced at 1:00 pm.  |
|  |  |
|  |  |
| **1.** | **Charity –Sis Selina Chin Sau Fung** | PIC |
| **Apr-Jun** | Collection for 2nd quarter:Apr – Pertubuhan Kebajikan Warga Emas Sg Chua. RM2,000.As Beacon Society is in dire need of help, Sis Selina took RM500 from the approved petty cash fund in charity account to help them pay for medical and hospital bills for the old folks. May – Agape Home RM3,450June – Siloam House RM1,840 (not including this Sunday)Balance as at to date:Charity Fund: RM20,438 Education fund: RM3,204Bags Of Hope: RM4,278 **Report:**Visited Bro Wong Chee Leong family with Sis Maureen, Sis Katlyn and Sis Stephanie. They are doing well and Bro Wong has completed his chemo treatment and will be going for his CT scan soon. Charity department is organizing a visit to Siloam House on 6 Aug, together with the TO2UGH youth, other departments are welcome to join them.Sis Serena from Agape Home registered her thanks to HCBC for the timely help because they just move to a new place and this will help to pay for the moving expenses,Under Bags of Hope:Supplying essential grocery items to Bro Lim Hong Kee a 71-year-old man who is blind.Bro Lim’s sister have requested help from her church in Ijok, Kuala Selangor for help since it is a long commitment and they agreed to give RM80 a month. Helping a Myanmar single mother to pay for rental and son’s school fees amounting to RM290 as she is unable to meet these expenses as her work in the charcoal factory is not regular. |  |
|  |
| **Jul-Sept** | Jul: Persatuan Kebajikan Orang Tua and Kanak Kanak Cacat Shan AiAug: Faith, Hope, Love Hospice Care Malaysia.Sept: Members need, Sis Liew Mui YongPastor reminded HOD to be alert of anyone asking for funds and always check if it is genuine.  |  |
|  |   |  |
| **Prayer** | * Wisdom to know which charity organization have genuine urgent help and be able to meet their needs.
* Good health, strength and passion to serve in this department.
* Continue to pray for her mother in Ipoh as she is not mobile and alert due to old age.
 |  |
|  |  |  |
| **2.** | **Music: Bro Nicholas Khaw** |  |
| **Apr-Jun** | Musicians and worship team so far covid free. Bro Brian Tan have joined the LCD team. He is also interested to learn live stream and will learn from Bro Nicholas Choo. |  |
|  |  |  |
| **Jul-Sept**  | Drum class on hold for 2 years now and Bro Nicholas feels it is time to revive it. Some students have been asking for it too. Targeted date in August and will be bimonthly. His concern is that drum class will be after youth meeting so the Chinese Sanctuary will have to be close late. Pastor assures that the person in charge will be able to close the place at a later time. Sis Lynn advise that a new pianist is recruited for the Chinese service i.e., Sis Venice Heaw. And since she is new Sis Melanie Tan have been supporting her by accompanying her with guitar. Pastor advises that Bro Joshua Ewe is also recruited as pianist for the Chinese service.  |  |
|  |  |  |
| **Prayer** | * Pray for time management as he is getting busier at work due to more projects came in.
* Wisdom in his job, music ministry, preparing for YA and CG lessons.
 |  |
|  |  |  |
| **3.** | **Fellowship: Sis Faye Cheah** |  |
| **Apr-Jun** | Have their first youth Sunday this quarter. TY committee meet in June for mid-year review and remind themselves why they serve in this ministry. Except for Sis Christiana Lim all the committee is committed to continue serving.  |  |
|  |  |  |
| **Jul-Sept**  | Youth activities planned for this quarter:* Youth retreat in July. It will be a time of bonding and fellowship.
* TY give back in August and visit to Siloam House with Charity Dept.
* TY anniversary in September

Youth attendance is increasing averaging 12. YA still meeting regularly. Attendance averaging around 10-12. Currently they are doing the book of 1st and 2nd Timothy. |  |
|  |  |  |
| **Prayer** | * Pray for TY to grow in attendance and spiritually.
* Commitment to serve both for her and the youth committee.
* Potential people for committee
 |  |
|  |  |  |
| **4.** | **Service: Bro Eddie Lee** |  |
| **Apr-Jun** | No major activities this quarter but members recruitment is ongoing. |
|  |  |
| **Jul-Sept**  | Church clean- up in July. Bro Eddie have appointed PIC to be in charge of each section.**PIC Area**Bro Alan 2nd FloorBro Eddie Tian AtticSis Faye Ground Floor corridorBro Eddie Lee StaircaseBro Eddie Lee will send out more information at a later date. Bro Gary will be asked to check if equipment is enough. Bro Nicholas brings out the issue of not wearing mask in the sanctuary. He hopes the usher would gently remind worshiper as it is required by SOP. |
| **Prayer:** | * Wisdom to lead this ministry.
* More members will volunteer to serve in this ministry.
 |
|  |  |
| **5.** | **Maintenance: Bro Eddie Tian** |
| **Apr-Jun****Jul-Sept** | Bro Eddie Tian unable to join the meeting today.  |
|  |  |
| **6.** | **Sunday School: Sis Lynn Loh** |  |
| **Apr-Jun** | Activities for this quarter:* Good Friday celebration in April. They have an Egg decoration activity and it is well received by the children even though via Zoom. Every kid who participates received a gift.
* Mother’s Day celebration and launching of PraiseKids physical meeting on parent’s day in May. Over 40 children attended in person meeting for the first time. Preteens is also meeting in person in May.
* PraiseKids birthday celebration and Father’s Day mini carnival in June. Preteens also have their birthday celebration in June. Each event is well attended.
 |  |
|  |  |  |
| **Jul-Sept** | Collaboration with the Chinese congregation for Mid-autumn celebration in September is still in planning, and Sis Lynn request for prayer for this item. Syllabus for this quarter, Praisekids is continuing witl Bill Wilson series and Preteens is learning about their Journey with God.Sis Lynn encourages all to attend Life Course as the current studies they have in “Unwrapping Your Spiritual Gift” help each to understand where their gift is and use it in their area of service and also for HOD to spot a person gift and encourage the person to serve. |  |
|  |  |  |
| Prayer | * Give thanks to all the teachers, helper and parents for their support and encouragement to the Sunday School.
* Parents to keep their children free from any activity on Sunday and bring them for Sunday school.
* Pray for children to be excited to come back for Sunday School and attendance to grow.
 |  |
|  |  |  |
| **7.** | **Care Group: Sis Saw Im** |  |
| **Apr-Jun** | 3 CGs continue to meeting regularly.Peace CG started their meeting in person this month as decide by the majority vote from their members.Both WeCare and Joy CGs are still on zoom. |  |
|  |  |  |
| **Jul-Sept** | Sis Saw Im is working towards a combine CG meeting in Oct. Targeted date is 29 October Objective of this event are:1. Members of various CGs will have a time of interaction & fellowship thru games/activities
2. Interaction between different age groups.
3. To spot people with talent/leadership qualities.
 |  |
|  |  |  |
| **Prayer** | * That the vision of the Antioch church will come to pass as in Acts 2 for the CG ministry
* The Lord’s guidance for her and the volunteers to organize Oct event – God’s will be done
* Wisdom and guidance for new group leader Mr Tan and all the CG leaders.
 |  |
|  |  |  |
| **8.** | **Liaison – Sis Peggy Lee Pei Yei** |  |
| **Apr-Jun** | Sunday refreshment resume in May. 200 lunch pack was ordered for Parent’s Day celebration. Food is sufficient for the event. |  |
|  |  |  |
| **Jul-Sept** | No major event for this quarter. The next major event is in Oct to celebrate church anniversary. Sis Sau Fun suggest a common area for both English and Chinese congregation to gather for refreshment. |  |
|  |  |  |
| **Prayer** | * Thanksgiving that members are coming back. Pray for more members to come back for worship.
 |  |
|  |  |  |
| **9.** | **Mission – Bro Calvin Choong**  |  |
|  |  |  |
| **Apr-Jun** | Bro Calvin have reach out to this organization called Ripefield to enquire more about their workshop but did not receive a reply. As such he discontinues to pursue this matter. He feels that it is still not safe to organize trip for mission yet given that covid is still rampant. However, he contacted Bro Jonathan Loh as an avenue to reach out to the orang Asli and also collaborating with a friend who runs classes for refugees’ children to see if there anything this ministry can help. |  |
|  |  |  |
| **Jul-Sept** | This quarter activities:1. Visit to Agape Home
2. see the needs of the organization Project Red run by his friend.
3. Planning a mission trip to Sarawak next year. However, it will depend on the corvid situation.
 |  |
|  |  |  |
| **Prayer** | * Pray for wisdom to plan and execute Mission projects
* Strong team to assist him in running these projects.
 |  |
|  |  |  |
|  | Pastor registers his thank to all HOD for their persistent and perseverance as things are slowly pick up after MCO.  |  |
|  |  |  |
| **10.** | **Outreach** |  |
|  |  |  |
| **11.** | **Chinese Ministry – Pastor Chua Ek How** |  |
|  |  |  |
| **Jul-Sept** | During the Chinese committee in June, a majority of them voted not to have mid-autumn celebration cause of limited resources and not expecting a large crowd. Pastor suggests if there is enough manpower and with each department involved this event will proceed as plan.Targeted people are PKCDC parents and Sunday School’s parents. Pastor presents a rough idea on what to do in the event. There will be 7 to 10 stations and each station will run games to represent creation, Christ salvation etc. For e.g., in the 1st station, they can draw God’s 6 days creation in a paper and let the participants fish out one by one and stick on the board or Christ birth, death and resurrection are drawn in picture form to be fish out and complete in a picture. Once they complete, they may win a prize. The 2nd station they can used balloons to represent the wide and narrow gate.3rd station can use bible verses as puzzle. 4th station is reading a passage in the bible and participants will choose from a set of objective answer what it meant. All these games are targeted in making them read and understand the bible indirectly. Sis Lynn is of the opinion that since it is a church event, all departments should be involved and take up a station each. Each station needs 2 to 3 persons only. In order not to overlap, each station PIC will meet to discuss and plan. |  |
|  |  |  |
|  |  |  |
|  | *Meeting adjourns at 2.20 pm with closing prayer by Sis Saw Im.* |  |
|  | ………………………………Ps. Bobby Lam Kum Thin Chairman *(Checked & Approved on 19/07/2022*)  | ………………………….. Bro Alan Chiew Kin NingSecretary*(Checked & Approved on 20 /07/2022)* |  |